



Sensory Application Form

Please complete all sections of this form for your application to be considered including the supporter details by a VI Professional working directly with your child. If you have any questions about applying please contact: 0118 983 8329





Applicant details

Applicant Name:

D.O.B

Gender

Please enclose a copy of Certificate of Vision Impairment (CVI), or letter from Ophthalmologist if your child is not certified.

Severely sight impaired (blind)

Sight-impaired (partially sighted)

Applicant's Visual Impairment

Other Health issues



Parent or Guardian Information

Name

Address

Postcode

Is the applicant living at this address?

Yes

No

Telephone number

Mobile phone number

Email address





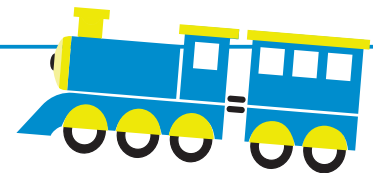
Sensory Equipment you would like to apply for?

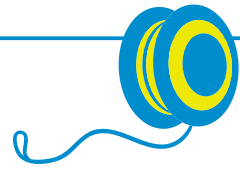
Please remember the more information you the supply the quicker your application will be processed. If there is insufficient information your application will be rejected and returned to you.

Item	Supplier	Cost

Why do you require this equipment, how will this equipment develop skills which support future use of technology?

What experience does the applicant have using this equipment?





Supporter details

Section to be completed by the applicant's VI Professional.

A separate supporting letter must be enclosed.

The supporting letter should be addressed to Guide Dogs' Grant Service. It must be signed, submitted on headed paper and should explain how the equipment applied for will be of benefit to the applicant.

Name

Job Title

**Name & Address of
organisation**

Telephone number

Email address

**In what capacity do you
know the applicant**

Signature

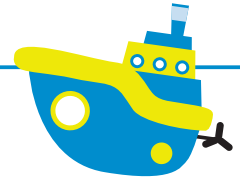
By signing you are confirming that the named child has a recognised visual impairment and you will submit a separate supporting letter as stated above.



Contribution

By completing this application form you are agreeing to contribute of 10% of the total cost of the products. This amount will be payable if your application is successful.

We will request payment before any items are purchased. Every decision is final and discussion will not be entered into.



Declaration

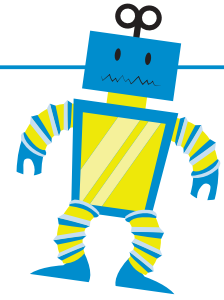
Disclosure of Personal Information

The personal information collected on this form may be used by Guide Dogs' children and young people's services, its staff and authorised volunteers, and by the other organisations that we contact for the following purposes:

- Providing and administering Guide Dogs' children and young people's services such as Habilitation, Family Support, Education Support and Access Technology. This will also apply to any other Guide Dogs services that your child may receive in the future.
- Monitoring the quality of services provided.

We will let you know who we will liaise with as part of service delivery, unless there is a safeguarding concern for your child/yourself or another vulnerable person in the household. Please visit **www.guidedogs.org.uk** for our privacy statement.

- I understand why the information set out above is recorded on this form and that it will be stored securely and in accordance with data protection legislation by Guide Dogs' children and young people's services and used for the purpose of providing services to me/my child.
- I understand that Guide Dogs use cloud based systems to process data and, as such, this data may be processed outside of the European Economic Area. We adopt the Information Commissioner's approved measures, which means that all such processing is carried out in accordance with data protection legislation. For further information, please contact our Data Protection Officer at **dataprotectionofficer@guidedogs.org.uk** or visit **www.guidedogs.org.uk/privacy-policy**
- I agree to contact Guide Dogs' children and young people's services and inform them if there are any changes in my child's personal circumstances.
- I understand this form is a request for a grant to be considered by the Guide Dogs grant board and that the grant board's decision is final.
- I understand that if funding is agreed, Guide Dogs are not required to provide payment towards the upkeep of equipment, including replacement, insurance, maintenance and warranties.
- I consent to any photographs or thank you letters I send to Guide Dogs may be used for publicity purposes both online and in printed materials.
- I have read and understand the Guide Dogs Grant Sensory Criteria.



Declaration signature

To be completed by the parent or legal guardian of the applicant.

Please enter your full name below. By entering your name, you are confirming that you have read and agree to the above declaration.

Name

Date

Relationship to Applicant

This form along with scanned copies of your supporting documents can be emailed to grants@guidedogs.org.uk

Printed copies can be posted to the address stated below. We are unable to accept photos of your application form or any supporting documents.

Printed copies can be posted to

Guide Dogs
48-62 Woodville Road
Harborne
Birmingham
B17 9AT



It is recommended when sending printed copies, that you obtain proof of posting or record delivery.